

**CERTIFICATE**

To the Clerk of Shawnee County, State of Kansas

We, the undersigned, officers of

**Topeka and Shawnee County Public Library**

certify that: (1) the hearing mentioned in the attached publication was held;

(2) after the Budget Hearing this budget was duly approved and adopted

as the maximum expenditures for the various funds for the year ; and

(3) the Amount(s) of 2023 Ad Valorem Tax are within statutory limitations for the Budget.

Table of Contents:		Page No.	Adopted Budget		
			Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
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Schedule of Transfers		3			
Statement of Indebt. & Lease/Purchase		4			
Computation to Determine State Library G		5			
<b>Fund</b>	<b>K.S.A.</b>				
General	75-2551	6	18,848,897	14,151,388	
Debt Service	10-113	7	10,010		
Employee Benefits	12-16,102	7	5,757,209	3,559,419	
State Aid		8	52,000		
		8			
Non-Budgeted Funds		9			
<b>Totals</b>		xxxx	24,668,116	17,710,807	
Budget Hearing Notice		10		County Clerk's Use Only	
Combined Rate and Budget Hearing Notice		10		Nov 1, 2023 Total Assessed Valuation	
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Revenue Neutral Rate **8.105**

County Clerk's Use Only - November 1, 2023 - Final Assessed Valuation			
County	Final Valuation	County	Final Valuation
Shawnee County		0	
0		0	
0		0	
0		0	
0		0	
0		0	
0		0	
0		0	
0		0	
Total of all counties:			-

Assisted by:

Address:

Email:

Attest: \_\_\_\_\_, 2023

County Clerk

Governing Body

Topeka and Shawnee County Public Library  
Shawnee County

2024

**Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates**

2023 Budgeted Funds	Tax Levy Amount in 2023 Budget	Allocation for Year 2024				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	13,939,037	1,369,020	15,594	6,546	47,606	11,508
Debt Service	0	0	0	0	0	0
Employee Benefits	3,626,746	356,200	4,057	1,703	12,387	2,994
	0	0	0	0	0	0
	0	0	0	0	0	0
Total	17,565,783	1,725,220	19,651	8,249	59,993	14,502

County Treas Motor Vehicle Estimate 1,725,220

County Treas Recreational Vehicle Estimate 19,651

County Treas 16/20M Vehicle Estimate 8,249

County Treas Commercial Vehicle Tax Estimate 59,993

County Treas Watercraft Tax Estimate 14,502

MVT Factor 0.09821

RVT Factor 0.00112

16/20M Factor 0.00047

Comm Veh Factor 0.00342

Watercraft Factor 0.00083

2024

Topeka and Shawnee County Public Library  
Shawnee County

**Schedule of Transfers**

<b>Expenditure Fund Transferred From:</b>	<b>Receipt Fund Transferred To:</b>	<b>Actual Amount for 2022</b>	<b>Current Amount for 2023</b>	<b>Proposed Amount for 2024</b>	<b>Transfers Authorized by Statute</b>
Debt Service	General	4,463	2,039	10,010	10-117a
General	Capital Improvement	550,000	1,000,000	-	12-1258
<b>Totals</b>		554463	1002039	10010	
<b>Adjustments*</b>					
<b>Adjusted Totals</b>		554463	1002039	10010	

\*Note: Adjustments are required only if the transfer is being made in 2023 and/or 2024 from a non-budgeted fund.

Topeka and Shawnee County Public Library  
Shawnee County

2024

**STATEMENT OF INDEBTEDNESS**

Type of Debt	Date of Issue	Interest Rate %	Amount Issued	Amount Outstanding Jan 1, 2023	Date Due		Amount Due 2023		Amount Due 2024	
					Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:										
Total G.O.				0			0	0	0	0
Revenue Bonds:										
Total Revenue				0			0	0	0	0
Other:										
Total Other				0			0	0	0	0
Total				0			0	0	0	0

**STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION\***

Items Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance On Jan 1, 2023	Payments Due 2023	Payments Due 2024
			<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

\*\*\*If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND  
REGIONAL LIBRARY SYSTEMS**

**Budgeted Year: 2024**

Library found in: Topeka and Shawnee County Public Library  
Shawnee County

As provided in KSA 75-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2023</u>	Proposed Year <u>2024</u>
Ad Valorem Tax	\$13,939,037	\$14,151,388
Delinquent Tax	\$0	\$0
Motor Vehicle Tax	\$1,557,671	\$1,369,020
16/20M Vehicle Tax	\$5,960	\$6,546
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$15,502,668	\$15,526,954
Difference in Total Taxes:	\$24,286	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$1,976,304,148	\$2,165,544,676
Did Assessed Valuation Decrease?	No	
Levy Rate	7.054	6.535
Difference in Levy Rate:	(0.519)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

Adopted Budget General	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	4,031,695	4,415,933	2,980,170
Receipts:			
Ad Valorem Tax	13,472,028	13,939,037	xxxxxxxxxxxxxxxx
Delinquent Tax	217,104		
Motor Vehicle Tax	1,555,440	1,557,671	1,369,020
Recreational Vehicle Tax	17,886	17,297	15,594
16/20M Vehicle Tax	6,683	5,960	6,546
Commercial Vehicle Tax	54,566	53,540	47,606
Watercraft Tax		8,729	11,508
LAVTR			0
Reimbursements-Fdtn/Friends/County	146,393	153,984	153,662
Fees	64,398	35,950	26,050
E-Rate Reimbursement	19,462	19,329	14,209
Prior Year Canceled Encumbrances	67,266	27,869	
Estimated Uncollectible Tax Revenue		-309,980	
Transfer from Debt Service	4,463	2,039	10,010
In Lieu of Taxes (IRB)	42,797	35,897	39,347
Interest on Idle Funds	88,760	220,000	150,000
Neighborhood Revitalization Rebate	-144,339	-119,110	-126,213
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
<b>Total Receipts</b>	<b>15,612,907</b>	<b>15,648,212</b>	<b>1,717,339</b>
<b>Resources Available:</b>	<b>19,644,602</b>	<b>20,064,145</b>	<b>4,697,509</b>
Expenditures:			
Salaries	8,306,362	8,910,183	9,377,450
Library Materials	1,859,605	1,978,080	2,074,000
Furniture, Equip & Digital Services Suppo	282,096	509,152	668,612
Operating Expenditures	2,493,097	2,841,526	3,229,424
Special Projects	1,613,370	1,702,500	1,700,000
Payments to Other Libraries	122,345	137,534	144,411
Transfer to Capital Improvement	550,000	1,000,000	0
Cash Forward (2024 column)			
Miscellaneous	1,794	5,000	1,655,000
Does misc. exceed 10% Total Expenditure			
<b>Total Expenditures</b>	<b>15,228,669</b>	<b>17,083,975</b>	<b>18,848,897</b>
Unencumbered Cash Balance Dec 31	4,415,933	2,980,170	xxxxxxxxxxxxxxxx
2022/2023/2024 Budget Authority Amount	17,984,821	18,713,678	18,848,897
Non-Appropriated Balance			
Total Expenditure/Non-Appr Balance			18,848,897
Tax Required			14,151,388
Delinquent Comp Rate:		0.0%	0
Amount of 2023 Ad Valorem Tax			14,151,388

Qualifies for

<b>CPA Summary</b>
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## TOPEKA &amp; SHAWNEE COUNTY PUBLIC LIBRARY

July 12, 2023

## General Fund - Expenditures

	FY 2022 Actuals	FY 2023 Approved Budget	FY 2023 Adjusted Budget (for 2024 Estimates only)	FY 2024 Proposed Budget	Budgeted Expenditure Difference FY 2024 Proposed (-) FY 2023 Adopted
Cataloging & ILL Services	\$ 96,933	\$ 102,700	\$ 102,700	\$ 104,959	\$ 2,259
Contracted-Digital Services	563,955	548,252	548,252	667,991	119,739
Contracted - Erate Services	1,681	1,740	1,740	1,279	(461)
Contracted-Facilities	295,897	301,700	301,700	348,600	46,900
Contracted-Office Equipment	67,343	67,200	67,200	66,900	(300)
Contracted-Professional	281,388	294,700	294,700	282,000	(12,700)
Digital Services Support	229,639	464,152	464,152	623,112	158,960
Furniture/Equipment	52,457	45,000	45,000	45,500	500
Gallery Art Purchases	8,050	8,000	8,000	8,000	-
Insurance	59,313	64,000	84,000	87,000	23,000
Marketing	38,095	61,256	61,256	60,208	(1,048)
Materials	1,859,605	1,978,080	1,978,080	2,074,000	95,920
Memberships/Dues	20,529	30,900	30,900	30,900	-
Mileage	2,109	7,600	7,600	7,800	200
Miscellaneous	1,895	5,000	5,000	5,000	-
Payments to other Libraries	122,345	127,238	137,534	144,411	17,173
Postage/Shipping	29,956	59,786	59,786	64,270	4,484
Printing	25,332	110,976	100,976	116,408	5,432
Programming	50,545	103,480	103,480	113,227	9,747
Salaries and Wages	8,306,362	8,806,703	8,806,703	9,377,450	570,747
Special Projects	1,613,370	1,702,500	1,702,500	1,700,000	(2,500)
Staff Conferences	83,962	144,217	144,217	174,000	29,783
Staff Training	11,609	30,000	30,000	50,000	20,000
Supplies	190,503	241,904	241,904	263,532	21,628
Telecommunications	71,260	155,064	155,064	165,064	10,000
Utilities	497,652	497,661	497,661	511,881	14,220
Vehicle Fuel and Maintenance	96,884	103,870	103,870	105,405	1,535
Fund Balance Carry Forward				1,650,000	1,650,000
<b>TOTAL</b>	<b>\$ 14,678,669</b>	<b>\$ 16,063,679</b>	<b>\$ 16,083,975</b>	<b>\$ 18,848,897</b>	<b>\$ 2,785,218</b>
Less Fund Balance Carryover Considered an "Expenditure" Only in the Budget Year					(1,650,000)
<b>Net Budgeted Expenditure Difference</b>					<b>\$ 1,135,218</b>

Topeka and Shawnee County Public Library

2024

**FUND PAGE FOR FUNDS WITH A TAX LEVY**

Adopted Budget Debt Service	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
Ad Valorem Tax		0	XXXXXXXXXXXXXXXXXX
Delinquent Tax	4,438	2,000	10,000
Motor Vehicle Tax			0
Recreational Vehicle Tax			0
16/20M Vehicle Tax	15	8	0
Commercial Vehicle Tax			0
Watercraft Tax			0
Interest on Idle Funds	10	10	10
Neighborhood Revitalization Rebate		21	0
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
<b>Total Receipts</b>	<b>4,463</b>	<b>2,039</b>	<b>10,010</b>
<b>Resources Available:</b>	<b>4,463</b>	<b>2,039</b>	<b>10,010</b>
Expenditures:			
Transfer to General Fund	4,463	2,039	10,010
Cash Basis Reserve (2024 column)			
Miscellaneous			
Does misc. exceed 10% of Total Expenditures			
<b>Total Expenditures</b>	<b>4,463</b>	<b>2,039</b>	<b>10,010</b>
Unencumbered Cash Balance Dec 31	0	0	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	25,050	25,050	10,010
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	10,010
		Tax Required	0
Delinquent Comp Rate:		0.0%	0
Amount of 2023 Ad Valorem Tax			0

Adopted Budget Employee Benefits	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	1,403,458	1,962,697	1,656,543
Receipts:			
Ad Valorem Tax	3,588,673	3,626,746	XXXXXXXXXXXXXXXXXX
Delinquent Tax	49,707		
Motor Vehicle Tax	366,541	414,748	356,200
Recreational Vehicle Tax	4,219	4,605	4,057
16/20M Vehicle Tax	1,422	1,587	1,703
Commercial Vehicle Tax	12,770	14,256	12,387
Watercraft Tax		2,324	2,994
Estimated Uncollectible Tax Revenue		-80,899	
In Lieu of Tax	11,396	11,684	11,540
Reimbursements and Refunds	102,834	90,291	99,112
Prior Year Canceled Encumbrances	1,536		
Interest on Idle Funds	26,912	85,000	85,000
Neighborhood Revitalization Rebate	-38,430	-30,991	-31,746
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
<b>Total Receipts</b>	<b>4,127,580</b>	<b>4,139,351</b>	<b>541,247</b>
<b>Resources Available:</b>	<b>5,531,038</b>	<b>6,102,048</b>	<b>2,197,790</b>
Expenditures:			
Social Security & Medicare	593,088	643,713	717,375
KPERS	765,466	784,090	943,675
Workers' Compensation	54,089	50,000	53,000
Unemployment Tax	57,242	48,948	15,004
Health/Dental Insurance	2,089,174	2,908,526	3,618,770
Employee Assistance Program	6,985	7,503	7,080
Cafeteria Plan Admin Fees	2,297	2,725	2,305
Cash Forward (2024 column)			
Miscellaneous			400,000
Does misc. exceed 10% of Total Expenditures			
<b>Total Expenditures</b>	<b>3,568,341</b>	<b>4,445,505</b>	<b>5,757,209</b>
Unencumbered Cash Balance Dec 31	1,962,697	1,656,543	XXXXXXXXXXXXXXXXXX
2022/2023/2024 Budget Authority Amount:	4,888,421	5,249,505	5,757,209
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	5,757,209
		Tax Required	3,559,419
Delinquent Comp Rate:		0.0%	0
Amount of 2023 Ad Valorem Tax			3,559,419

**CPA Summary**



**FUND PAGE FOR FUNDS WITH NO TAX LEVY**

Adopted Budget State Aid	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1	0	0	0
Receipts:			
State Aid	49,293	49,187	52,000
Interest on Idle Funds			
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
<b>Total Receipts</b>	<b>49,293</b>	<b>49,187</b>	<b>52,000</b>
<b>Resources Available:</b>	<b>49,293</b>	<b>49,187</b>	<b>52,000</b>
Expenditures:			
Special Projects	49,293	49,187	52,000
Cash Forward (2024 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditures			
<b>Total Expenditures</b>	<b>49,293</b>	<b>49,187</b>	<b>52,000</b>
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	52,000	52,000	52,000

Adopted Budget 0	Prior Year Actual for 2022	Current Year Estimate for 2023	Proposed Budget Year for 2024
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does misc. exceed 10% of Total Receipts			
<b>Total Receipts</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Resources Available:</b>	<b>0</b>	<b>0</b>	<b>0</b>
Expenditures:			
Cash Forward (2024 column)			
Miscellaneous			
Does misc. exceed 10% Total Expenditures			
<b>Total Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>
Unencumbered Cash Balance Dec 31	0	0	0
2022/2023/2024 Budget Authority Amount	0	0	0

<b>CPA Summary</b>
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Topeka and Shawnee County Public Library

**NON-BUDGETED FUNDS**  
(Only the actual budget year for 2022 is reported)

2024

Non-Budgeted Funds

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:	
<b>Capital Improvement</b>		<b>Special Revenue</b>		<b>Permanent Funds</b>		<b>0</b>		<b>0</b>	
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered	Total
Cash Balance Jan 1	4,677,506	Cash Balance Jan 1	482,748	Cash Balance Jan 1	273,837	Cash Balance Jan 1		Cash Balance Jan 1	5,434,091
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:	
Interest	47,574	Intergovt Revenue	3,917	Investment Growth	25,972				
Transfer In	550,000	Investment Income	13,833						
		Contributions	100,000						
		Component (Fdm)	136,142						
		Miscellaneous	1,332						
		Prior Yr Cancel Enc	2,905						
Total Receipts	597,574	Total Receipts	258,129	Total Receipts	25,972	Total Receipts	0	Total Receipts	881,675
Resources Available:	5,275,080	Resources Available:	740,877	Resources Available:	299,809	Resources Available:	0	Resources Available:	6,315,766
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:	
Capital Outlay	0	Library Materials	7,765						
		Library Services	153,353						
		Miscellaneous	1,992						
		Capital Outlay	0						
Total Expenditures	0	Total Expenditures	163,110	Total Expenditures	0	Total Expenditures	0	Total Expenditures	163,110
Cash Balance Dec 31	5,275,080	Cash Balance Dec 31	577,767	Cash Balance Dec 31	299,809	Cash Balance Dec 31	0	Cash Balance Dec 31	6,152,656 **
									6,152,656 **

\*\* Note: These two block figures should agree.

**CPA Summary**

# NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

State of Kansas  
2023  
Special District

The governing body of  
**Topeka and Shawnee County Public Library**  
Shawnee County

will meet on August 24, 2023 at 5:00 PM at 1515 SW 10th Avenue, Topeka, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds, the amount of tax to be levied and the revenue neutral rate. Detailed budget information is available at <http://www.tscpl.org> or hardcopies from TSCPL and will be available at this hearing.

**SUPPORTING COUNTIES**  
Shawnee County (home county)

## BUDGET SUMMARY

Proposed Budget 2024 Expenditures and Amount of Current Year Estimate for 2023 Ad Valorem Tax establish the maximum limits of the 2024 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2022		Current Year Estimate for 2023		Proposed Budget Year for 2024		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2023 Ad Valorem Tax	Proposed Estimated Tax Rate*
General	15,228,669	7.665	17,083,975	7.054	18,848,897	14,151,388	6.535
Debt Service	4,463		2,039		10,010		
Employee Benefits	3,568,341	2.041	4,445,505	1.836	5,757,209	3,559,419	1.644
State Aid	49,293		49,187		52,000		
Non-Budgeted Funds	163,110						
Totals	19,013,876	9.706	21,580,706	8.890	24,668,116	17,710,807	8.179
					Revenue Neutral Rate **		
Less: Transfers	554,463		1,002,039		10,010		
Net Expenditures	18,459,413		20,578,667		24,658,106		
Total Tax Levied	17,421,034		17,565,783		XXXXXXXXXXXXXX		
Assessed Valuation	1,800,830,703		1,976,304,148		2,165,544,676		

### Outstanding Indebtedness,

Jan 1,	2021	2022	2023
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ.	0	0	0
Total	0	0	0

\*Tax rates are expressed in mills.

\*\*Revenue Neutral Rate as defined by KSA 79-2988

Joan Hicks  
Secretary

Topeka and Shawnee County Public Library

2024

**2024 Neighborhood Revitalization Rebate**

Budgeted Funds for 2024	2023 Ad Valorem before Rebate**	2023 Mil Rate before Rebate	Estimate 2024 NR Rebate
General	14,151,388	6.535	126,213
Debt Service			0
Employee Benefits	3,559,419	1.644	31,746
			0
			0
			0
<b>TOTAL</b>	<b>17,710,807</b>	<b>8.178</b>	<b>157,959</b>

2023 July 1 Valuation: 2,165,544,676

Valuation Factor: 2,165,544.676

Neighborhood Revitalization Subj to Rebate: 19,313,990

Neighborhood Revitalization factor: 19313.99

\*\*This information comes from the 2024 Budget Summary page. See instructions tab step #12 for completing the Neighborhood Revitalization Rebate table.